

Meeting Minutes for Cleaner Air for Scotland Governance Group

Location: Glasgow City Council, Exchange House, 231 George Street, Glasgow, G1 1RX
Date: 26 June 2017
Time: 10:00 – 13:00

Present

Graham Applegate, GA (SEPA)	Vincent McNally, VM (Glasgow City Council)
Aileen Brodie, AB (Aberdeen City Council)	Neil Ritchie, NR (Scottish Government)
Lorna Bryce, LB (SEPA)	Andrew Taylor, AT (Scottish Government)
Gillian Dick, GD (Heads of Planning Scotland)	Stephen Thomson, ST (Transport Scotland)
Colin Gillespie, CG (SEPA)	Iris Whyte, IW (Dundee City Council)
Martin Marsden, MM (SEPA)	

Additional Attendees

Will Garrett (City of Edinburgh Council)

Chair

Neil Ritchie (Scottish Government)

Apologies

Shauna Clarke, SC (City of Edinburgh Council)	Bruce Kiloh, BK (SPT)
James Curran, JC (Scottish Environment Link)	Janice Milne, JM (SEPA)
Emilia Hanna, EH (Scottish Environment Link)	Eleanor Pratt, EP (SEPA/SG)
Drew Hill, DH (Transport Scotland)	Colin Ramsay, CR (Health Protection Scotland)
David Kernohan, DK (SG Health Protection)	

Item	Title	Action
1.	<p><u>Welcome and introduction</u></p> <p>NR welcomed representatives to the meeting, thanked Glasgow City Council for hosting and welcomed Will Garret (Spatial Policy Manager, City of Edinburgh Council – leading a team that incorporates planning, transport and environment). In doing so NR explained that the focus of this meeting was place-making which is one of the themes in the Cleaner Air for Scotland work programme.</p>	
2.	<p><u>Introduction to CAFS and Placemaking</u></p> <p>GD provided context to the work that is being undertaken across Scotland to use the Place Standard. In particular she highlighted the work which had been undertaken in Edinburgh.</p> <p>WG set this out; slides attached. Key points from discussion:</p> <ul style="list-style-type: none"> - The Place Standard is a vehicle for public engagement and focuses on outcomes rather than individual policies or processes, using a series of questions across various themes. Can be a helpful tool to support Environmental Impact Assessment, Equalities Impact Assessment, 	

	<p>roads and transport planners etc.</p> <ul style="list-style-type: none"> - As a tool, it is accessible to a variety of groups, e.g. communities, including different age groups such as school children, businesses. - It was agreed that there was value in using the Place Standard to support CAFS and the development of low emission zones, identifying wider issues around the development of LEZs and delivering air quality improvement actions through better placemaking beyond the 'hard' LEZ areas. - A small working group will be established to develop this idea further, to review the questions used in the tool and adapt towards air quality. It was noted that care would need to be taken to ensure that any such approach maintained the integrity of the standard as a whole. There is scope to trial this approach initially in the Clydeplan/SPT area. - Scottish Government is working to take forward delivery of the planning review (summary notes circulated in advance of meeting) and this included focus on early engagement with communities in the planning process. 	
<p>3.</p>	<p><u>2018 Tasks/Planning</u></p> <p>MM took the group through a discussion of the place making actions in CAFs and actions to support delivery of the 2018 LEZ. Key points arising were:</p> <ul style="list-style-type: none"> - EP will set up a meeting to develop the Place Standard to support the first LEZ with the intention to pilot this approach in Glasgow initially (September), then in Edinburgh. <p>Action 1: EP to organise meeting with GD, WG, SEPA and Transport Scotland to develop Place Standard to support first LEZ, with intention to begin use in September 2017.</p> <ul style="list-style-type: none"> - The air quality training package for planners is being revised – final version will be trialled with SEPA by end of 2017, together with HOPS, Improvement Service etc. - ST noted that Jacobs had now completed the economic impact assessment of LEZs. The report is being reviewed prior to submission to ministers and is being used to support funding bids. - Work is underway to support a consultation on low emission zone principles over the summer – to be submitted to ministers shortly. - Progress in Glasgow - VM has provided a presentation to the leadership in Glasgow. SNP leads are now supportive of an LEZ, but 	

	<p>this needs to go through formal committee process – unlikely to happen until Autumn. VM will take a view from leadership. The Transport minister is meeting with the Glasgow City Council leader on 11 July 2017.</p> <ul style="list-style-type: none"> - The NLEF appraisal guidance is now expected in December. The suggestion was made that LAs who have previously informed their committees/senior management that they were waiting for the NLEF to progress potential use of LEZs be given a statement/commitment from the CAFS GG that for the 2018 LEZ the NLEF process would not be used and that alternative methods would be considered. This would then allow the LAs to inform their committees/senior management of the change to the 2018 process and therefore waiting for the NLEF would not hinder potential progress in the meantime. <p>Action 2: ST to provide confirmation that 2018 LEZ design will not be dependent on NLEF guidance.</p>	
4.	<p><u>AOB</u></p> <p><u>National Clean Air Day</u></p> <p>LB gave a brief update on the first National Clean Air Day. This had generated significant social media interest but had been overshadowed by other events. To support the message the Cabinet Secretary for Environment, Climate Change and Land Reform had visited a school to see use being made of the SEPA air quality monitors education tool. There had also been Members Debate on air quality and health in the Scottish Parliament. A more thorough evaluation of the day will be circulated when available.</p> <p><u>Future meetings</u></p> <p>NR asked the group if members would be around for the planned 9 August meeting. Given absences Secretariat to canvass more widely. Expected focus was on follow up on place making discussion. The September meeting was planned as a stocktake on the Governance Group’s terms of reference, membership and future work programme.</p> <p>9th August – Edinburgh – 2018 tasks and further placemaking discussions.</p> <p>22nd September – Stirling – review of CAFS GG in light of progress to date.</p>	
6.	Thanks and Close	