

Meeting Minutes for Cleaner Air for Scotland Governance Group

Location: Transport Scotland, Buchanan House, Glasgow
Date: 21 March 2018
Time: 10:00 – 13:00

Present

Aileen Brodie (Aberdeen City Council)	Martin Marsden (SEPA)
John Bynorth (Environmental Protection Scotland)	Vincent McInally (Glasgow City Council)
James Curran (Scottish Environment Link)	Eleanor Pratt (SEPA)
Gillian Dick (Heads of Planning Scotland)	Colin Ramsay (HPS)
Colin Gillespie (SEPA/NMF)	Neil Ritchie (Scottish Government)
David Kernohan (SG Health Protection)	Yvette Sheppard (Transport Scotland)
Jamie Landwehr (Dundee City Council)	Kirsty Steven (Perth and Kinross Council)
Andrea Mackie (City of Edinburgh Council)	Andrew Taylor (Scottish Government)

Chair

Neil Ritchie (Scottish Government)

Apologies

Shauna Clarke (City of Edinburgh Council)	Emilia Hanna (Scottish Environment Link)
Bruce Kiloh (SPT)	Janice Milne (SEPA)

Item	Title	Action
1.	<p><u>Welcome/Introduction</u></p> <p>NR welcomed all to the meeting, the first since the group agreed to move to a quarterly meeting schedule. JC announced that Scottish Environment Link would be resigning from the CAFS Governance Group, due to perceived lack of ambition in the delivery of some CAFS actions. A letter will be forthcoming. NR thanked JC for SE Link’s contribution to the group.</p>	
2.	<p><u>Minutes/Actions from Last Meeting</u></p> <p>Agreed.</p>	
3.	<p><u>Environment Climate Change and Land Reform (ECCLR) Committee Air Quality Inquiry – Report Recommendations</u></p> <p>The ECCLR Committee published their air quality report on 28 Nov 2017, with a debate scheduled for 17 April 2018. It was noted that a Health and Sport Committee air quality evidence session is being held on same day as part of that committee’s Preventative Spend inquiry. The ECCLR committee report’s recommendations were discussed. Scottish Government is currently considering its response to the committee report, but it was noted that the recommendation to show the status of delivery against each action in the CAFS annual progress report will be taken on board.</p>	
4.	<p><u>CAFS Delivery Timescales/National Modelling Framework (NMF)</u></p> <p>There is a need to update delivery timescales in CAFS to take account of changes to the landscape since the strategy’s publication which are impacting on delivery of certain actions, including the National Transport Strategy review, the date for LEZ implementation being brought forward, the Planning Bill/Review, and the Transport Bill.</p> <p>The NMF was taken as an example of this – with more focus being given to development of the city models to support LEZ delivery, there was been a knock-on impact on timescales for the regional model . Although it was noted that progress has been made on the regional model, there is a need to adjust the delivery timescales stated in the original strategy, which will be captured in the CAFS progress reporting. Discussion on NMF deliverables and timescales followed, which included a focus on the need for clarity on collection, storage and management of good quality traffic data to support development of the regional model .</p>	

	<p>Action 1: CG to revise NMF timescales in NMF update.</p> <p>Action 2: EP to incorporate revised timescales for delivery of all CAFS actions where required in CAFS progress report, together with status of delivery against each action, as per ECCLR Committee recommendation.</p> <p>Action 3: YS to confirm who the Transport Scotland data lead is, to set up meeting to progress discussion on what is required to support the regional NMF model.</p>	<p>CG</p> <p>EP</p> <p>YS</p>
<p>5.</p>	<p><u>Clean Air Day</u></p> <p>JB provided an update on plans for Clean Air Day (CAD) on 21 June 2018. EPS are in the process of engaging with Scottish local authorities, Scottish Government, Transport Scotland and others. A number of events are being organised in the run up to the day, including the launch of the CAFS mobile exhibit. Updated Scotland-specific CAD toolkits will be available for local authorities and others to download after Easter, which can be used in conjunction with individual organisation's own messages.</p> <p>It was noted that Global Action Plan (UK organisers) are updating messages from last year, with a focus on mortality figures, and indoor air pollution. In Scotland the preference for health messages is to use those previously agreed with Health Protection Scotland and the Public Health Directorate, which are research-based messages on road transport related emissions to promote behaviour change and improvements in public health, and which are embedded in the Scotland-specific toolkits.</p>	
<p>6.</p>	<p><u>Placemaking and Comms Sub-groups</u></p> <p>Draft terms of reference for the sub-groups were circulated in advance of the meeting. An official request for members for the Placemaking group will be issued via the Heads of Planning Development Plan sub-group, but it would also be helpful if suggestions for planners from each of the local authorities, Scottish Government and Transport Scotland could be provided.</p> <p>Action 4: ALL to feedback to EP on Placemaking and Comms subgroup draft terms of reference, by 14 May 2018.</p> <p>Action 5: Suggestions for Scottish Government, Transport Scotland and local authority planning representation on the Placemaking sub group to be provided to EP and GD by 14 May, prior to official request for members is issued.</p>	
<p>7.</p>	<p><u>AOB</u></p> <p>NR noted that this would be his last CAFS GG meeting as he is moving on to a new post.</p>	