

Low Emission Zones Leadership Group - Terms of Reference

Introduction

1. Air quality is a priority for Scottish and local government. The Programme for Government has set out a commitment to establish Low Emission Zones (LEZs) in Scotland's four biggest cities by 2020, with the first LEZ being in place by 2018.
2. The formation of the LEZ Leadership Group is intended to support the delivery of this commitment by bringing together senior spokespersons from the local authorities and key public bodies to oversee the development of the LEZs.

Purpose

3. The purpose of the Leadership Group is to support the implementation of low emission zones, ensuring that they are evidence based, robust, delivery air quality improvements and consequential wider benefits and that stakeholders and the public are both engaged and involved.

Key Deliverables

4. The LEZ Leadership Group will:
 - Oversee the development of LEZs to ensure delivery within the committed timescales
 - Oversee the finalisation of the National Low Emission Framework
 - Ensure a consistent approach to LEZ delivery is applied on a Scotland-wide basis
 - Maximise stakeholder buy in and ensure effective communication is maintained.
 - Ensure that a positive legacy is created from the delivery of the first four LEZs

Remit

5. The remit of the group will reflect emerging issues and will include consideration of:
 - Alignment of national and city specific objectives of LEZs
 - Individual city approaches to considering LEZs
 - Areas where national consistency of LEZ standards is required
 - Funding and resources required to deliver LEZs
 - Knowledge sharing
 - Enforcement including legislation and/or regulatory framework
 - Mode hierarchy and bus provision
 - Potential economic benefits
 - Evaluation of delivery of LEZ objective
 - Potential consequences, mitigation and inter-dependencies
 - Public engagement

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Membership

5. The standing members are listed below.

Name	Organisation	Role
Eric Owens	Aberdeen City Council	Head of Planning and Sustainable Development
Cllr Ross Grant	Aberdeen City Council	Spokesman for Transport
Cllr Mark Flynn	Dundee City Council	Deputy Convenor of City Development
Cllr Alan Ross	Dundee City Council	Convenor of Community Safety and Public Protection
Cllr Lesley Macinnes	City of Edinburgh Council	Convener, Transport and Environment Committee
Michael Thain	City of Edinburgh Council	Head of Place Development
Cllr Anna Richardson	Glasgow City Council	City Convener for Sustainability and Carbon Reduction
George Gillespie	Glasgow City Council	Executive Director (Acting) Land and Environmental Services
David Pirie	SEPA	Executive Director
Dr Colin Ramsay	Health Protection Scotland	Consultant Epidemiologist, Environmental Public Health
Hugh Gillies	Transport Scotland	Director of Trunk Road and Bus Operations

6. The group will co-opt stakeholders, such as transport representatives and non-governmental organisations, to input on specific issues as required.

Working Arrangements

7. Meetings will be chaired by Cabinet Secretary for Environment, Climate change and Land Reform or Minister for Transport and Islands.

8. The Leadership Group will meet on a quarterly basis with additional meetings being arranged as agreed by group members.

9. The Leadership Group will have oversight of all key issues associated with the delivery of LEZs .

10. Leadership Group members will be notified of the Agenda 2 weeks prior to the scheduled meetings.

11. Public comments on behalf of the group will only be made after agreement with all group members.

12. Agreed Minutes from Leadership Group Meetings will be published.